# Surf Coast Toy Library Volunteer Policy

# Title: Surf Coast Toy Library Volunteer Policy

Last Updated: 13 April 2021

## Introduction

The Surf Coast Toy Library relies heavily on the unpaid work of volunteers and values their contribution highly.

## Purpose

This policy is intended to ensure that volunteers working at the Surf Coast Toy Library have work that is safe, significant, fulfilling, and appreciated.

## Policy

All volunteers shall be treated with respect and gratitude for their contribution.

Volunteers shall be employed at the discretion of the management of the Surf Coast Toy Library.

Volunteers shall carry out duties assigned by the Committee members of the Surf Coast Toy Library.

All volunteers shall, as far as possible,

* be protected from harm
* be relieved of liability for acts performed in the discharge of their volunteer functions.

### Induction

All volunteers shall be offered appropriate information and training to discharge their functions, and successful completion of this training shall be a condition of carrying out these functions.

Supervision

All volunteers shall receive appropriate supervision in the exercise of their functions.

### Dispute resolution

All volunteers shall be entitled to appeal to the procedures set out in the Surf Coast Toy Library’s Constitution.